SERVICE CONTRACT NOTICE
PARTICIPATION IN PILOT CERTIFICATION FOR SPECIALISTS WHO CARRY OUT SUPERVISION IN THE FIELD OF WATER SUPPLY AND SEWERAGE AND SPECIALISTS IN THE FIELD OF DESIGN IN THE FIELD OF WATER SUPPLY AND SEWERAGE

1. Reference

Service procurement is implemented in the framework of EU funded project "Capacity building of industry associations serving engineering companies in Kazakhstan and Uzbekistan" (further ENGINE)

2. Procedure

Single tender

3. Programme title

European Commission Central Asia Invest V program "Boosting Small Business Competitiveness" (RE: EuropeAid/162864/DD/ACT/Multi)

4. Financing

"Capacity building of industry associations serving engineering companies in Kazakhstan and Uzbekistan" (Grant Contract no. ACA/2019/412-712 of 19.12.2019)

5. Contracting authority

Association of Consulting Engineers of Uzbekistan (UZACE)

CONTRACT SPECIFICATION

6. Nature of contract

Single tender procedure

7. Contract description

Participation in pilot certification for specialists who carry out supervision in the field of water supply and sewerage and specialists in the field of design in the field of water supply and sewerage.

8. Number and titles of lots

Lot No. 1.

1) To develop a system for certification of specialists in the field of supervision and designers of water supply and sewerage, according to the ISO-17024 standard.

2) To develop and implement a system in which UZACE will be able to qualify design engineers with the determination of the level of theoretical and practical training and acquired skills, with the issuance of personal certificates.
3) Prepare a complete package of documents for submission to the Accreditation Center, consisting of:
   - Forms of the title page;
   - The order of storage and management of documentation;
   - Accreditation application forms;
   - Examination procedures;
   - Forms of the scope of accreditation;
   - Internal audit procedures;
   - Requirements for examiners;

- Corrective actions;
- The procedure for filing complaints and appeals;
- Charter of the Certification Council;
- Certification schemes and knowledge assessment;
- Impartiality policies;
- Quality Guidelines;
- Professional ethics policies.

4) Develop a mechanism that allows you to keep a register of certified design engineers, taking into account information on discipline, experience, completed projects or project sections, qualification level, reviews of work performed, etc.

Lot No. 2.

1) Develop blocks of questions and tasks to determine the level of knowledge and skills of certified design engineers, as well as methods of knowledge verification.
2) Create a group consisting of highly qualified and recognized specialists, ready to evaluate the knowledge and skill level of certified engineers;
3) To conduct a pilot certification of a group of specialists of author supervision and designers of the water supply and sewerage sector;
4) Analyze and identify shortcomings based on the results of the pilot certification;
5) Finalize and adapt the program taking into account the identified shortcomings;
6) Develop a monitoring mechanism to evaluate the work and effectiveness of the certification system.

9. Maximum budget

Lot № 1 - EUR 20.000, 00

Lot № 2 - EUR 23.500, 00

CONDITIONS OF PARTICIPATION

10. Eligibility

Participation is open to all natural persons who are nationals of and legal persons [participating either individually or in a grouping (consortium) of tenderers] which are effectively established in the Republic of Uzbekistan establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed (see also heading 23 below). Participation is also open to international organizations.

11. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

12. Grounds for exclusion

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

PROVISIONAL TIMETABLE

14. Provisional commencement date of the contract

22.08.2023

15. Implementation period of the tasks

22.08.2023 – 30.09.2023, prolongation of the implementation period of the contract until the end of 2023 year is according to the addendum to be signed.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole, if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1)**Economic and financial capacity of the tenderer**

(Based on item 2 of the *"Tender form").* In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

Financial criteria for legal and natural persons:

1- The financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.

2)**Professional capacity of the tenderer**

The reference period which will be taken into account will be the last 10 years preceding the submission deadline.

Professional criteria for legal and natural persons:

- University degree in engineering science (preferably in water supply and wastewater
- 10 years' professional experience in the field of designing water supply and sewerage systems
- Familiar with the legal and regulatory framework in the field of designing water supply and sewerage systems

- Have special (professional) knowledge (diploma) corresponding to the subject of the program
- Have deep theoretical and practical knowledge in the field of disciplines; understand modern scientific and practical problems of the disciplines taught; know and take into account the progressive trends that are emerging in the process of teaching disciplines
- Has a confirmation of completion of advanced training courses after basic education
- Practical work experience and knowledge of industry related
- International work experience will be considered as an advantage
- Experience working in Uzbekistan

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference.

17. Award criteria

Best price-quality ratio.

TENDERING

18. Deadline for receipt of tenders

17.08.2023

19. Tender format and details to be provided

Tenders must be submitted using “Tender form”

20. How tenders may be submitted

Tenders must be submitted in English or Russian language by email to Association of Consulting Engineers of Uzbekistan info_engine@uzace.uz.

All documents should be in PDF format and beginning of the file names can’t be changed.

Total size of email can’t exceed 20 MB, and all documents should be delivered on 3 e-mails as maximum

By submitting a tender tenderer accept to receive notification of the outcome of the procedure by electronic means.

21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 9 of the instructions to tenderers. The outer envelope (and the relevant inner envelope if used) must be marked ‘Alteration’ or ‘Withdrawal’ asappropriate.

22. Operational language

All written communications for this tender procedure and contract must be bilingual.

23. Legal basis

Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and the European Commission Central Asia Invest V program “Boosting Small Business Competitiveness” (RE: EuropeAid/162864/DD/ACT/Multi) - Grant Contract no. ACA/2019/412-712 (e.g. DCI, ENPI, ENI, Ifs)> - See Annex A2 of the practical guide.]

24. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to uzbek soums shall be made in accordance with the exchange rate on the date of payment according to the exchange rate of the Central Bank of Uzbekistan, which can be found at the following address: www.cbu.uz